

CLASSES

Class Calendar

Classes

Class Templates

PARTICIPANT INFO

Participants

Survey Sessions

Survey Invitations

Notification Log

TEMPLATES

Message Templates

Report Templates

Surveys

MOBILE RESOURCES

BAC Mobile

ADMIN FEATURES

Normative Item Organization

<

SEPTEMBER 2015

TODAY

MONTH

WEEK

DAY

>

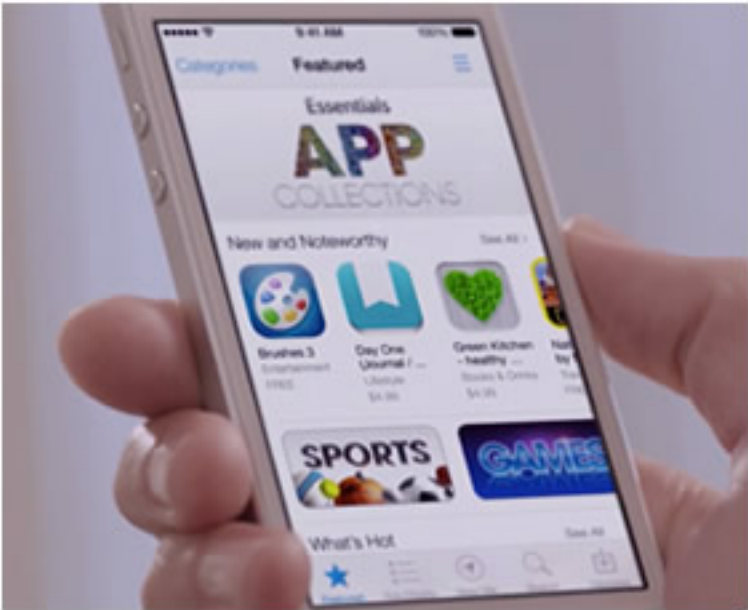
ANNOUNCEMENTS

Upcoming Changes

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras bibendum velit eget eros cursus luctus. Quisque eleifend augue nibh, ac tristique orci faucibus ut. Praesent sagittis velit vitae enim pulvinar aliquet. Quisque sed lacus quam. Proin suscipit diam non nisl auctor varius sed ut mi. Mauris lobortis, leo id pulvinar sodales, lorem nibh posuere diam, in fermentum elit nulla vitae tellus. Nam vel risus eu diam eleifend gravida sit amet non nisi. Quisque sed ornare massa, quis sagittis nisi. Duis dignissim sagittis neque, vel eleifend neque porttitor eget.

WEEN - Marijuana Tracking App released for BASICS feedback!

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras bibendum velit eget eros cursus luctus. Quisque eleifend augue nibh, ac tristique orci faucibus ut. Praesent sagittis velit vitae enim pulvinar aliquet.



Ok



Shouldn't be on here since they haven't logged in yet.

CREATE A FREE ACCOUNT

Username

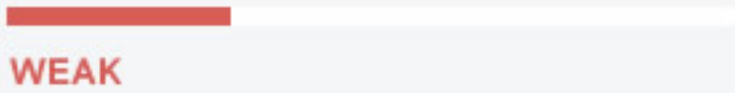
Password

Repeat Password

CREATE ACCOUNT

Password must be:

- 8 - 16 characters
- have at least one uppercase character
- have at least one lowercase character
- have at least one numeric character





LOG INTO YOUR EXISTING  
IMPACT FEEDBACK ACCOUNT

Username

Password

☐

Remember me

LOG IN

[Forgot password?](#)

Create a free account



# The leading choice for administering BASICS

BASICS Feedback is revolutionary web-based survey and feedback intervention platform designed by leading health professionals. Help streamline your data collection processes and generate better outcomes for your users.

[CONTACT US](#)[FREE TRIAL](#)

Find out why more than 37,018 people use BASICS Feedback on a daily basis.



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<

>

TODAY

MONTH

WEEK

DAY


SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8 <div>12:0013:30</div>	9	10 <div>11:00</div>	<div>THURSDAY, 10 SEPT 2015</div> <div><div>● 11:00 AM</div><div>Event name and simple description goes right here</div></div>	
13	14	15	16	17		
20	21	22	23	24		
27	28	29	30			




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<	>	TODAY					MONTH	WEEK	DAY
SUN 8/30	MON 8/31	TUE 9/1	WED 9/2	THU 9/3	FRI 9/4	SAT 9/5			
All day									
6 AM		06:00	<div>TUESDAY, 9 OCT 2015</div> <div>● 06:00 AM</div> <div>Event name and simple description goes right here</div>						
7 AM									
8 AM									
9 AM									
10 AM		10:00							
11 AM				11:00					




-  CLASSES

CLASS CALENDAR 

CLASSES

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PARTICIPANTS

SURVEY SESSIONS

SURVEY INVITATIONS

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TODAY

MONTHWEEKDAY


TUE 9/1

All day

6 AM

 06:15 AM

Event name and simple description goes right here

 06:15 AM

Another event description, maybe shorter

7 AM

8 AM

9 AM

10 AM

11 AM



Text should be more  
contrasty; hard to read.

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Quick search		ADVANCED SEARCH		SHOW/HIDE COLS		EXPORT TO		EDIT SELECTED		+	
<input type="checkbox"/>	ID	NAME	DATE	TIME	DURATION	LOCAT	PDF	DESCRIPTION			
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Ma	CSV	ASICS session 1		
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Studen & Heal	Excel	opy of Basics session 1 opied from University		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Ma	PDF w/ Roster	ASICS session 1		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	CSV w/ Roster	Copy of Basics session 1 copied from University		
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	Excel w/ Roster	BASICS session 1		
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion		4	Copy of Basics session 1 copied from University	
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530		1	BASICS session 1	
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion		4	Copy of Basics session 1 copied from University	
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530		1	BASICS session 1	
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion		4	Copy of Basics session 1 copied from University	
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530		1	BASICS session 1	
<input type="checkbox"/>	<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion		4	Copy of Basics session 1 copied from University	

Prefer a darker,  
more visible icon



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Search



SHOW/HIDE COLS



EXPORT TO



ACTIONS



ACTION



Please select desired action

Provider:

Do not change provider



Template:

Select Class Template



EDIT SELECTED CLASS



DELETE SELECTED CLASS



DESCRIPTION

BASICS session 1



Copy of Basics session 1  
copied from University



BASICS session 1



Copy of Basics session 1  
copied from University



BASICS session 1



Copy of Basics session 1  
copied from University



BASICS session 1



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copied from University



Session 1 Group

& Health Promotion



239872

Basics  
Session 1

12/17/2012

11:00

3600

Old Main 530

1

BASICS session 1



239872

Basics  
Session 1 Group

12/20/2012

12:00

3600

Students Wellness  
& Health Promotion

4

Copy of Basics session 1  
copied from University



1

2

3

4

5

6





## Class Templates

### Notification Log

## Surveys

**BAC Mobile**

## Organization

ADVANCED SEARCH

ID:

Name:

Date:

Today and Forward

From:

12/1/2015

To:

12/5/2015

Provider:

Priscilla Crudmore, PhD

Location:

Description:

Enter short description

SEARCH

							ACTIONS	+	
							DESCRIPTION		
<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	1	BASICS session 1	
<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	4	Copy of Basics session 1 copied from University	

<

1 2 3 4 5 6

>



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Search

SHOW/HIDE COLS

EXPORT TO

ACTIONS

☐

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☐

Session 1

239872 Basics Session 1 Group 12/20/2012 12:00 3600 Students Wellness & Health Promotion 4 Copy of Basics session 1 copied from University

239872 Basics Session 1 12/17/2012 11:00 3600 Old Main 530 1 BASICS session 1

239872 Basics Session 1 Group 12/20/2012 12:00 3600 Students Wellness & Health Promotion 4 Copy of Basics session 1 copied from University

CONFIRMATION

Really delete selected classes?  
Are you certain?  
This action is not undoable.

REALLY DELETE SELECTED CLASSES

NO!!! CANCEL!

DESCRIPTION

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

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Copy of Basics session 1 copied from University

BASICS session 1

<

1

2

3

4

5

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>



Home > Class Calendar

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Organization

### ADD CLASS



#### DETAILS

#### ROSTER

Start date: 12/1/2015

Start time: 10 : 30 AM

Duration: 10 h 30 min

Template: Basic Session 1

Name: Enter session name

Location: Enter location

Capacity: 15

Provider: Please select

Description: Enter short description

☐ Participants can remove themselves

☐ Repeats

REPEATS ON

UNTIL

S M T W T F S 12/1/2015

CANCEL

SAVE

#### ACTIONS



#### DESCRIPTION

BASICS session 1

Copy of Basics session 1  
copied from University

BASICS session 1

Copy of Basics session 1  
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We don't want to give them more expansion options; 20 colors is enough.



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ADD CLASS



DETAILS

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Description: Enter short description

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☒ Repeats

REPEATS ON UNTIL  
S M T W T F S 12/1/2015

CANCEL

SAVE

ACTIONS



DESCRIPTION

BASICS session 1

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ADD CLASS



DETAILS

ROSTER

Search



ROSTER

SEARCH RESULTS

SIGNED UP	NAME	STATUS	EMAIL	ATTEND
<input type="checkbox"/>	Austin Hellyer	Active	austin@bluescs.com	<input type="checkbox"/>
<input type="checkbox"/>	Jim McNeely	Active	jim@bluescs.com	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Austin Hellyer	Active	austin@bluescs.com	<input type="checkbox"/>
<input type="checkbox"/>	Jim McNeely	Active	jim@bluescs.com	<input checked="" type="checkbox"/>

CANCEL

SAVE



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☐
☐
☐
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☐
☐
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☐
☐

239872

Basics Session 1  
Basics Session 1 Group

12/17/2012  
12/20/2012

11:00  
12:00

3600  
3600

Old Main 530  
Students Wellness & Health Promotion

1  
4

BASICS session 1  
Copy of Basics session 1 copied from University



1 2 3 4 5 6



ADVANCED SEARCH



ID

NAME

DATE

Today and Forward ▾

FROM

12/1/2015



TO

12/5/2015



PROVIDER

Priscilla Crudmore, PhD ▾

LOCATION

DESCRIPTION

Enter short description

SEARCH

ACTIONS ▾



DESCRIPTION

BASICS session 1



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BASICS session 1



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BASICS session 1



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BASICS session 1





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Search

		NAME	LOCATION	START	DURATION	CAP.	DESCRIPTION	
		Basics Session 1	Student Wellness & Health	10:00 AM	1:00	12	BASICS group 1 session	
		Basics Session 2	Student Wellness & Health	11:00 AM	1:00	12	BASICS group 2 session	
		Basics Session 2	Student Wellness & Health	11:00 AM	1:00	12	BASICS group 2 session	

I don't think the duplicate icon is obvious enough

Prefer a darker, more visible icon



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SHOW/HIDE COLS



EXPORT TO

ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

Name: Basic Session 1

Location: Old Main 530

Start time: 10 : 30 AM

Duration: 10 h 30 min

Capacity: 15

Description: Enter short description

Provider: Please select

ADM calendar display formatter: BASICS Session 1

☐ Participants can remove themselves

CANCEL

SAVE

DESCRIPTION

BASICS session 1



Copy of Basics session 1 copied from University



BASICS session 1



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BASICS session 1



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BASICS session 1



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BASICS session 1



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Can you show what this would look like with the "Custom" option showing?





SICS 2 Session 1 | Student Wellness & Health | 10:00 AM | 1:00 | 12

### Class Template Detail

Details Prerequisites Actions

Name

Location

Start Time   AM

Duration  hours  minutes

Capacity

Description

Provider

Administrative Calendar

Display Formatter

Participants Can Remove Themselves ☒ Yes ☐ No



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SHOW/HIDE COLS



EXPORT TO

ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

Description...

Class:

BASICS Session 1



Actions:

Completion



Must be at least

7



& less than

21



days after

+ Add another line

CANCEL

SAVE

DESCRIPTION

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SHOW/HIDE COLS



EXPORT TO



ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

+ New line



Send Notification to Staff 30 Days after Registration



Description...

Event:

Actor:

Action:

Registered

Staff

Send Notification

To:



Student



Staff



Other

Cc:



Student



Staff



Other

Bcc:



Student



Staff



Other

Other:

Other email...

Send

7

days from event

Schedule if:

Perfect Attendance

Send if:

Three Month Followup Not Completed



Send Notification to Student Upon Registration



Send Notification to admin@schoo.com Upon Registration



CANCEL

SAVE

Color scheme for selected and nonselected accordion folds could be confusing, since the "selected" color matches the "unselected" color of the tabs. Maybe switch the colors?

"Other" should be checked



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SHOW/HIDE COLS



EXPORT TO

ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

+ New action

Update Participant Upon Missed Session

Event:

Registered

Actor:

Staff

Action:

Update

Update field:

Participant::Note

PROVIDER1\_FIRST

Update contents:

Class::Title

{CLASS: PROVIDER\_FIRST}

Send Notification to Student Upon Registration

Send Notification to admin@schoo.com Upon Registration

CANCEL

SAVE

These should say "custom" since the field below only opens up if they choose "custom"

DESCRIPTION

BASICS session 1

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PARTICIPANTS


STAFF

PARTICIPANT	VIDEO INVITEE
Joe Smith 	Homer Simpson (me)
John Doe 	Joe Doe (Participant)
Veronica Staff 	Veronica Staff (Participant)
Needs a search box over participant list	Kyle Staff (Participant)
	needs a "remove" button. Should be intuitive that it is a "remove" and not a "delete"

☒ Now


☐ Schedule


Start date:

12/1/2015

Start time:


10







:


30











AM





START CONFERENCE

My Upcoming Video Conferences

DATE	INVITEES	Prefer a darker, more visible icon
 10/15/2015	Joe Smith, Josephine Smith, Jim Doe	
 10/15/2015	Josephine Smith, Jim Doe	
 10/15/2015	Kevin Staff, Kyle Participant	



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STAFF

PARTICIPANT	VIDEO INVITEE
Joe Smith	Homer Simpson (me)
John Doe	Joe Doe (Participant)
Veronica Staff	Veronica Staff (Participant)
	Kyle Staff (Participant)

☐ Now

☒ Schedule

Start date:

12/1/2015

Start time:

10 : 30 AM

SEND INVITES

My Upcoming Video Conferences

DATE	INVITEES	
10/15/2015	Joe Smith, Josephine Smith, Jim Doe	
10/15/2015	Josephine Smith, Jim Doe	
10/15/2015	Kevin Staff, Kyle Participant	







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Search



ADVANCED PARTICIPANT SEARCH



Name

Create date

All dates

From

to

Created by

Priscilla Crudmore, PhD

Flag

Any

Email

SEARCH

IMPORT PARTICIPANTS



BY

FLAG

M Jensen



M Jensen



M Jensen



M Jensen





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Search

Search

Search

Search

Search

IMPORT PARTICIPANTS



BY

FLAG

M Jensen



M Jensen



M Jensen



M Jensen



VIDEO CONFERENCE



- ☒ Now
- ☐ Schedule

Start date:







12/1/2015

Start time:


10 : 30 AM


START CONFERENCE





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Search










VIDEO CONFERENCE




☐ Now

☒ Schedule



Start date:

12/1/2015





Start time:

10





:


30









AM



SEND INVITE

IMPORT PARTICIPANTS 

BY	FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		



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- ACCOUNT SETTINGS
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- SURVEY DATA

Search



ADD NEW PARTICIPANT

PersonalDemographicsPropertiesNotesNotifications

First

Last

Email

Username

Period

1

Status

Active

Referral code

None

Flag

None

CANCEL

SAVE

IMPORT PARTICIPANTS		
BY	PROPERTIS FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		



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ADD NEW PARTICIPANT

PersonalDemographicsPropertiesNotesNotifications

Should be Date of Birth

First

GenderMALEFEMALE

LanguageEnglish

RacePolynesian

CANCELSAVE

IMPORT PARTICIPANTS		
BY	PROPERTIS FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		



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ADD NEW PARTICIPANT

Personal

Demographics

Properties

Notes

Notifications

FOOD PREFS

TELEVISION PREFS

FASHION

Bacon preference

Crispy

Favorite Sandwich

Favorite Breakfast Food

Eggs

Waffles

Toast

Fish

CANCEL

SAVE

IMPORT PARTICIPANTS		
BY	PROPERTY FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		











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ADD NEW PARTICIPANT

PersonalDemographicsPropertiesNotesNotifications

ADMINISTRATIVEREFERRERCLINICAL

B I U S T A        

CANCELSAVE

IMPORT PARTICIPANTS		
BY	PROPERTIS FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		



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ADD NEW PARTICIPANT

Personal

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ALL

SCHEDULED

SENT

FAILED

	EVENT	SUBJECT	CREATED	STATUS
	COMPLETE	PFR	7/1/15 1:04 AM	success: 12/12/2015
	PPT_CREAT	Here's that reminder	7/1/15 1:04 AM	success: 12/12/2015
	COMPLETE		7/1/15 1:04 AM	success: 12/12/2015
	PPT_CREAT	Here's that reminder	7/1/15 1:04 AM	failed

No save for notifications; it is display only.

CANCEL

SAVE

IMPORT PARTICIPANTS		
BY	PROPERTIS FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		



Missing the History tab

Add New Participant

Personal

Demographics

Properties

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Notifications

History

Filter

All

Scheduled

Sent

Failed

Q search

Event	By	Date/time
view participant	M McNeil	12/1/15 1:33 PM
view participant	P Loo	11/24/15 7:13 PM
view participant	P Loo	11/24/15 6:52 PM
add new student portal account	system	11/14/15 5:27 PM



Impact

Organization Logo

[Home](#) > [Class Calendar](#)

Welcome: Homer | [Log Out](#) | [Support Center](#)

- Classes
- [Class Calendar](#)
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- [Class Templates](#)
- Video Conferencing
- [Conference Setup](#)
- [Conference](#)
- Participant Information
- [Participants](#)
- [Survey Sessions](#)
- [Survey Invitations](#)
- [Notification Log](#)
- [Announcements](#)
- Templates
- [Message Templates](#)
- [Report Templates](#)
- [Surveys](#)
- Mobile Resources
- [BAC Mobile](#)
- Admin Features
- [Normative Items](#)
- [Organization](#)
- [Referral Codes](#)
- [Survey Data](#)

Missing the participant import popup.

Import Participants

Choose File...

Ignore Top 3 Rows

You must choose a column for Email

Username	Name	Choose...	Period	Status	Referral	Portal
austin20150312@bluscs.co	Austin Hellyer	Username	m 1	Active		austin20150312@bluscs.co
osu_2015	Oregon State	Name	1	Active		osu_2015
austin10_pls@bluscs.com	Austin Hellyer	Email	m 1	Active		austin10_pls@bluscs.com
89500		Period	1	Active		
89499		Active	1	Active		
austingreen@bluscs.com	Austin Green	Referral	1	Active		austingreen@bluscs.com
austin5@bluscs.com	Austin Hellyer	Portal	1	Active	OWEEK2014	austin5@bluscs.com
austin4@bluscs.com	Austin Hellyer		1	Active	OWEEK2014	austin4@bluscs.com
austin3@bluscs.com	Austin Hellyer		1	Active	OWEEK2014	austin3@bluscs.com
austin2	Austin Hellyer		1	Active	OWEEK2014	austin2

Import

Cancel

The user chooses a file. The chooser only allows the choice of .xsl or .csv files. Once chosen, the rows show in the table below. The Ignore Rows option only appears after the file has been imported, and works immediately as it is updated in the imported file rows displayed in the table below. The field map select boxes above are initially blank, and allow the user to assign rows from the chosen file to be mapped to the appropriate system fields. Not all imported fields have to be mapped, but the system requires at least the username, name, and email be selected. Until the essential fields have been mapped, a message indicating the essential fields which remain unmapped appears at the upper right of the popup, and the import button remains disabled.

Import Participants

Choose File...

☐ Ignore Top 3 Rows

Could not import participants.  
Please try again.



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- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA

Search

ADVANCED SEARCH

EXPORT ▾

SURVEY	IDENTIFIER	PERIOD	NAME	STARTED	COMPLETED	REPORTS
 AUDIT_v2_copy	austingreen@bluscs.com	1	Austin Green	03/19/2015 03:09 AM	n/a	
 fl_baseline	1234	1	David Zhang	10/30/2015 03:09 AM	n/a	
 fl_followup	austingreen@bluscs.com	2	David Zhang	03/19/2015 03:09 AM	n/a	
 shorty_follow	1234	1	Jimmy Falcon	10/30/2015 03:09 AM	n/a	

Prefer a darker, more visible icon



- CLASSES
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Search



fl\_baseline

Details

Answers

Survey

fl\_baseline

Authenticated

Yes, invitation code 4394349341

Participant

1234

Status

In Progress

Started

10/12/15 11:05 AM

Ended

10/12/15 11:05 AM

Completed

YES

NO

DELETE

REPORTS

FLPFR

snapshot

IMPORT PARTICIPANTS			
BY	PROPERTIS	FLAG	
M Jensen			
M Jensen			
M Jensen			
M Jensen			



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Search



fl_baseline		
Details		Answers
PAGE	QUESTION	ANSWER
1	Confidetiality Question	Yes
2	First Name	Alexander
3	Confidetiality Question	Great
4	First Name	420
2	Confidetiality Question	Yes
2	First Name	

IMPORT PARTICIPANTS



BY

PROPERTIS  
FLAG

M Jensen



M Jensen



M Jensen



M Jensen





**Needs the Summaries tab (not your fault, I forgot it)**

[illegible]



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Search



IMPORT PARTICIPANTS



BY

PROPERTIS  
FLAG

M Jensen



M Jensen



M Jensen



M Jensen



ADVANCED SURVEY SESSION SEARCH



Survey

Identifier

Start date

Today and Forward



From

To



Completion date

Today and Forward



From

To



Referral

Priscilla Crudmore, PhD







SEARCH








## SURVEY DATA



	SURVEY	IDENTIFIER	PERIOD	CODE	CREATED	SENT	RESENT
	baseline_alco	W12010	1	50d320220	03/19/2015 03:09 AM	03/19/2015 03:09 AM	n/a
	Cornell_Test_	W12010	1	50d320220	10/30/2015 03:09 AM	10/30/2015 03:09 AM	n/a
	V2_2WK_Upd	W12010	2	50d320220	03/19/2015 03:09 AM	03/19/2015 03:09 AM	n/a
	shorty_follow	W12010	1	50d320220	10/30/2015 03:09 AM	10/30/2015 03:09 AM	n/a



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- PARTICIPANTS** ▸
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- NOTIFICATION LOG
- ANNOUNCEMENTS
-  MOBILE RESOURCES
- BAC MOBILE
-  ADMIN FEATURES
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Search

SURVEY MESSAGE ✕

Message Overview

Message Detail

Survey

fl\_baseline

Survey URL

Yes, invitation code 4394349341

Invitation code

4530430430430

Participant

X433020

>

Sent to

chris@bluescs.com







Date sent

10/12/15 11:05 AM

Date used

10/12/15 11:05 AM

IMPORT PARTICIPANTS +

BY	PROPERTIS FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		



### Message Details

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh pulvinar,

+

PROPERTIS  
FLAG





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Search



IMPORT PARTICIPANTS



BY

PROPERTIS  
FLAG

M Jensen



M Jensen



M Jensen



M Jensen



ADVANCED SURVEY INVITATION SEARCH



Survey

Identifier

Code

Creation date

Today and Forward



From

To



Sent date

Today and Forward



From

To



SEARCH



CLASS CALENDAR

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CONFERENCE

PARTICIPANTS

PARTICIPANTS

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ANNOUNCI

MOBILE

BAC MOBI

ADMIN


ACCOUNT

NORMATIV


ORGANIZA

REFERRAL CODES


SURVEY DATA

SELECT PARTICIPANTS TO INVITE 


Survey

Please select... 

Message Template


Please select... 









Referral

Please select... 

PREVIEW


SEND

Search 









INVITE	IDENTIFIER	PERIOD	EMAIL	NAME	CREATED	BY	FLAG
<input type="checkbox"/>	austin215@bluesc.com	1	austing215@blues	Austin Hellyer	03/19/2015 03:09 AM	matt 2jensen	
<input type="checkbox"/>	osu_2015	2	austin10_pls@blue	Oregon State	10/30/2015 03:09 AM	Ricardo Ben	
<input type="checkbox"/>	austin_10_pls@bluesc.com	1		Austin Hellyer	03/19/2015 03:09 AM	matt2 jensen	
<input type="checkbox"/>	austin215@bluesc.com	1	austing215@blue	Austin Hellyer	system	Ricardo Ben	
<input type="checkbox"/>	osu_2015	2	austin10_pls@blu	Oregon State	10/30/2015 03:09 AM	Ricardo Ben	
<input type="checkbox"/>	austin_10_pls@bluesc.com	1		Austin Hellyer	03/19/2015 03:09 AM	matt2 jensen	
<input type="checkbox"/>	austin215@bluesc.com	1	austing215@blue	Austin Hellyer	03/19/2015 03:09 AM	Ricardo Ben	
<input type="checkbox"/>	osu_2015	2	austin10_pls@blu	Oregon State	10/30/2015 03:09 AM	Ricardo Ben	



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Search  ADVANCED SEARCH

Filter: ALL SCHEDULED SENT FAILED

EVENT	RECIPIENTS	SUBJECT	CREATED	STATUS	
 COMPLETE	To: ricardobroberg@	PFR	03/19/2015 03:09 AM	success: 12/12/2015	
 COMPLETE	To: austin@bluescs.		10/30/2015 03:09 AM	success: 12/12/2015	
 COMPLETE	To: austin@bluescs.	here's that reminder	03/19/2015 03:09 AM	success: 12/12/2015	
 PPT_CREAT		hey you!	10/30/2015 03:09 AM	failed: if assesment	


Should be darker,  
more visible.




-  CLASSES

CLASS CALENDAR

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CLASS TEMPLATES
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CONFERENCE SETUP


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**PARTICIPANTS** ▶

SURVEY SESSIONS

SURVEY INVITATIONS

NOTIFICATION LOG

ANNOUNCEMENTS
-  MOBILE RESOURCES

BAC MOBILE
-  ADMIN FEATURES

ACCOUNT SETTINGS

NORMATIVE ITEMS

ORGANIZATION

REFERRAL CODES

SURVEY DATA

Search



NOTIFICATION DETAILS



Event

Created

Status

To:

CC

BCC

Subject

Body

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh

IMPORT PARTICIPANTS



BY

PROPERTIS  
FLAG

M Jensen



M Jensen



M Jensen



M Jensen





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Search



ADVANCED LOG SEARCH



Event

Recipioent

Date created

Today and Forward



From

To



Status

Success



SEARCH

IMPORT PARTICIPANTS



BY

PROPERTIS  
FLAG

M Jensen



M Jensen



M Jensen



M Jensen





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NAME	CREATED	LAST MODIFIED	
March Updates / Exciting Upcoming Changes	03/19/2015 03:09 AM	03/19/2015 03:09 AM	
WEEN - Marijuana Tracking App released	10/30/2015 03:09 AM	10/30/2015 03:09 AM	
February Updates	03/19/2015 03:09 AM	03/19/2015 03:09 AM	
February Updates #2	10/30/2015 03:09 AM	10/30/2015 03:09 AM	

Too light



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Search



ADMINISTRATOR



Title

☐

Published

**B** *I* U ~~S~~ T<sup>1</sup> A

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh

CANCEL

SAVE

IMPORT PARTICIPANTS



BY

FLAG

M Jensen



M Jensen



M Jensen



M Jensen





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Search 🔍

+

TYPE	NAME	SUBJECT	CREATED	
🔍 Class - Activ	Missed Feedback Sesstion_copy (from Univer	Important: Misses Session -	03/19/2015 03:09 AM	🗑
🔍 Class - Activ	3 month reminder 1x_copy (from University o	Important: Misses Session -	10/30/2015 03:09 AM	🗑
🔍 Class - Activ	Missed Feedback Sesstion_copy (from Univer	Reminder to complete follow	03/19/2015 03:09 AM	🗑
🔍 Class - Activ	Missed Feedback Sesstion_copy (from Univer	Important: Misses Session -	10/30/2015 03:09 AM	🗑

Too Light



CLASSES

CLASS CALENDAR

CLASSES

CLASS TEMPLATE

VIDEO

CONFERENCE

CONFERENCE

PARTICIPANTS

PARTICIPANTS

SURVEY

SURVEY

NOTIFICATION

ANNOUNCEMENT

MOBILE

BAC MOBILE

ADMIN

ACCOUNT

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ORGANIZATION

REFERRAL CODES

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ADVANCED SEARCH

SHOW/HIDE COLS

EXPORT

IMPORT PARTICIPANTS

+

MESSAGE TEMPLATE DETAILS

Type

Name

Subject

Class - Activity

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Insert Data

+

Organization

✕

Contact email

Contact name

Contact phone

Department name (i.e. Health)

Department website

Organization name

{{organization::contact name}},

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula. Lorem torter convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac n commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices Nulla facilisi. Nam vitae nibh. Donec ultricies congue urna vel tempus. Vivamus fermentum lorem torter convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitud Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Al pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh



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Search

	NAME	DESCRIPTION	PUBLISHED	
	a_survey	NU marijuana assessment copied from Nothwestern University	yes	
	AUDIT_v2_copy	NU baseline alchohol assessment	yes	
	AUDIT_v2_copy	NU marijuana assessment copied from Nothwestern University	no	
	copy_survey_test	NU marijuana assessment copied from Nothwestern University	no	

duplicate  
icon not  
intuitive

Too  
light



CLASSE

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NOTIFICAT

ANNOUNCI

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ORGANIZA

REFERRAL

SURVEY DA

SURVEY BUILDER - Baseline Alcohol Survey

Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

Survey Title

Baseline Alcohol Survey

Description

Baseline Alcohol Survey

☐ Authenticated

☐ Referral Code

☐ Referral Code Required

☐ Published

URL <https://RBS.basicsfeedback.com/survey/cmon>

SURVEY TIME CONSTRAINTS

Add time blocks when students cannot access the system to take a survey.

	TYPE	START	DURATION	
	Weekly	Tuesday 9:00 PM	3 hr 30 min	
	One Time	Thursday 3:00 PM	1 h 10 min	

Too light

One Time

Start date:

Start time:

Duration:

Woops! Needs a plus sign here to add new constraints.

Too light



## SURVEY BUILDER - Baseline Alcohol Survey



Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

Survey Title

Baseline Alcohol Survey

### Pages



Choose From

Choose...

	PAGE TITLE	BRANCH	
	Demographics	main	
	Goals	main	
	Drug Frequency	main	
	Drug Frequency 2	main	

Page Title

Drug Frequency

Branch

All Branches

☐ Use as a Page Template

This should be a draggable pane divider, not just a horizontal rule.

### Drug Frequency Questions

Needs a better "duplicate" icon

	QUESTION	TYPE	BRANCH	REQ	
	What is your alcohol use per week?	Text Box	main	<input checked="" type="checkbox"/>	
	How many cigarettes do you smoke per week?	Ranking	main	<input checked="" type="checkbox"/>	
	How many cigarettes do you smoke per week?	Text Box	main	<input checked="" type="checkbox"/>	
	What is your alcohol use per week?	Text Box	main	<input checked="" type="checkbox"/>	

Question

Type: Text Box

Branch

All Branches

☐ Required

☐ Published

Too Light



## SURVEY BUILDER - Baseline Alcohol Survey



Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas



BRANCH	ACTIVE	
Main	<input checked="" type="checkbox"/>	
Tobacco User	<input checked="" type="checkbox"/>	
Cocaine User	<input checked="" type="checkbox"/>	
Alcohol User	<input checked="" type="checkbox"/>	

Branch Name

Marijuana User

Any Condition Shows Branch

Conditions

Question

3.5 How often do you smoke marijuana per week?

Equals

more than 3



Show selection highlight

too light



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CLASSES

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SURVEY BUILDER - Baseline Alcohol Survey

Page 3 / Question 3: How often do you smoke a pipe per week?

Persons

Choose from Question Template

Choose...

Text Box

Comment Box

Date/Time

Multiple Choice

Dropdown

Rating Scale

Matrix

Question 3:

Use as a Template

name

How stinky are your farts

Display Conditions:

Published

Show for:

All Branches

Choice	Rating
Smell like roses!	1
	2
No smell at all.	3
	4
Smells like a sewage plant	5

Validations

Required

Invalid Message

Please enter a valid chewing start date

Preview

How stinky are your farts?

Not much

They're Ok

Life is not worth living without them.



**SURVEY BUILDER - Baseline Alcohol Survey**

Page 3 / Question 3: How often do you smoke a pipe per week?

Setup Pages Branches Personas

Question 3:

☐ Use as a Template

name

How stinky are your farts

This needs a scroll bar if the entry exceeds the height, so there si way to see the preview.

### Columns

Choice	Rating
Smell like roses!	1
	2
No smell at all.	3
	4
Smells like a sewage plant	5

### Rows

Mother
Father

### Validations

☒ Required

Invalid Message Please enter a valid chewing start date

Choose from Question Template

Choose...





- Text Box
- Comment Box
- Date/Time
- Multiple Choice
- Dropdown
- Rating Scale
- Matrix



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- SURVEY DATA

Search 🔍

+

REPORT NAME	DESCRIPTION	SURVEY	PUBLISH
 acceptability_te	NU marijuana assessment copied from Nothwestern University	Marijuana_Surv	Yes
 AUDIT_v2_copy	NU baseline alchohol assessment	Cornell Test	Yes
 AUDIT_v2_copy	NU marijuana assessment copied from Nothwestern University	Cornell Test	No
 copy_survey_test	NU marijuana assessment copied from Nothwestern University	Cornell Test	Yes

prefer an icon with just a pencil; this is hard to see.



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SURVEY DATA

EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

Survey

Marijuana Survey IC

Name

FLPFR

Description

Finger Lakes - Personalized Feedback Report

☐ Published

REPORT SECTIONS

🔍

Welcome

🗑

🔍

Norm Charts

🗑

🔍

BAC Chart

🗑

🔍

Alcohol & Sleep

🗑

Needs plus sign to add sections



### Preview

+

▼

+



**Organization name**



CLASSES

CLASS CA

CLASSES

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EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

Section Title

Branch

Type

+

Choose a Feedback Text Block Template

+

Upload Your Own Image

Page 1 of 3



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MOBILE

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REFERRAL CODES

SURVEY DATA

ts

+

EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

Section Title

Branch

Type

+

Welcome

All Branches ▾

Text Block ▾

Should say chart block

Choose a Feedback Text Block Template

Normals Drinking Chart ▾

Your BAC

Combo Box ▾

<

>

Page 1 of 3



CLASSES

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EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

View As a Survey Persona

Drunkard ▾

View Persona Survey

needs an arrow to indicate it is navigating to the persona survey.

Page 1 of 3

+

ts



**missing this tab**

Edit Report: FLPFR

Details Designer Branches Preview

+ Add Branch

	Branch	Active	
Q	Tobacco Smoker	<input checked="" type="checkbox"/>	
Q	Marijuana User	<input checked="" type="checkbox"/>	
Q	Cocaine User	<input checked="" type="checkbox"/>	
Q	Alcohol User	<input checked="" type="checkbox"/>	

Branch Name

☒ Any Condition Shows Branch ☐ Must meet all conditions to show branch

Conditions

Question

Equals  X +




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Your Account

ACCOUNT TYPE	Express, with Unlimited Personal Feedback Reports			
ACCOUNT VALID UNTIL	6/11/2016			
DAYS IN CONTRACT	217			
SYSTEM FEATURES	Unlimited \$15,000/yr	Express \$5,000/yr	Demo Free	You Express
Surveys				
Participants	Unlimited	<5,000, <15,000, Unlimited	10	10
Templates	Full Set	1, Unlimited for \$995/yr	Full Set	Full Set
Surveys	Unlimited	3, Unlimited for \$995/yr	3	3
Reports				
Personal Feedback Reports	Unlimited	1	Unlimited	Unlimited
Organization and Management				
Video Conferencing	Yes	No, add for \$995/yr	Yes	Yes
Administrative Accounts	Yes	2, Unlimited for \$995/yr	1	1
Student Portal	Yes	No, add for \$995/yr	Yes	Yes


Missing the Account Optons section of this page




-  CLASSES

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NORMATIVE ITEMS ▸

ORGANIZATION

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SURVEY DATA

Search 

NAME	DESCRIPTION	
DDPM_1_LABEL	none	
DDPM_1_PERCENT	13	
DDPM_1_MAX	0	
DDPM_2_LABEL	1-2	
needs a category column		



Q search

+

Name	Description	Category	
DDPM_1_LABEL	none	freshmen	
DDPM_1_PERCENT	13	freshmen	
DDPM_1_MAX	0	freshmen	
DDPM_2_LABEL	1-2	freshmen	
DDPM_2_PERCENT	36	freshmen	
DDPM_2_MIN	1	freshmen	
DDPM_2_MAX	2	freshmen	
DDPM_3_LABEL	3-5	freshmen	
DDPM_3_PERCENT	25	freshmen	
DDPM_3_MIN	3	freshmen	
DDPM_3_MAX	5	freshmen	
DDPM_4_LABEL	6-9	freshmen	
DDPM_4_PERCENT	14	freshmen	
DDPM_4_MIN	6	freshmen	
DDPM_4_MAX	9	freshmen	

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Details

Email

Custom Permissions

Actions

Structured Participant Property Groups

Security

Your URL prefix:

Student Portal URL:

Use this address to direct students to your student portal.

Email Domain

The domain your email notifications and survey invitations are sent from

Organization Name

Department Name

Department Website

Contact Name

Contact Email

Contact Phone Number

Contact Phone Number

US / Pacific

☐ Allow students to create a student portal

Checking this option will allow anonymous users to create user account on your student portal page

Class Scheduling Options

☐ Show class schedule

In the student portal, show the class calendar and allow students to schedule themselves for upcoming classes

☐ Cancel scheduled notifications

Cancel pending notifications when class registration is cancelled

☐ Cancel class registration

Cancel class registration of a class if the registration for a prerequisite

Mobile Resources

☐ BAC Mobile

Enable BAC Mobile

☐ Eneble WEEN

Enable WEEN the mobile marijuana usage tracker

System Loggin Options

☐ Log staff actions on participants

Checking this option will cause the system to keep a lot of the action staff members perform on each participant





Classes

- [Class Calendar](#)
- [Classes](#)
- [Class Templates](#)

Video Conferencing

- [Conference Setup](#)
- [Conference](#)

Participant Information

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Details	Email	Custom Permissions	Actions	Structured Participant Property Groups	Security
---------	-------	--------------------	---------	--	----------

Invites:

From

The display name your survey invitations are sent from

Mailbox

The address your survey invitations are sent from.

@basicsfeedback.com

Notifications:

From

The display name your notifications are sent from

Mailbox

The address your notifications are sent from.

@basicsfeedback.com

missing this



**too light**



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Details

Email

Custom Permissions

Actions

Structured Participant Property Groups

Security

EVENT	ACTION	DESCRIPTION
Participant Created	Create Student Portal Account	
Participant Created	Set / Update Participant Survey	CUMC
Participant Created	Create Student Portal Account	
Participant Created	Set / Update Participant Survey	CUMC
Participant Created	Create Student Portal Account	

Event

Daily

Action

Send Notification

Message Template

Ticked Off Template

To

☒ student ☐ staff ☐ other

CC

☒ student ☐ staff ☐ other

BCC

☒ student ☐ staff ☐ other

Other

Other email

Send

30

Days from event

Schedule if

Perfect Attendance

Send if

Three Month Followup Not

Description

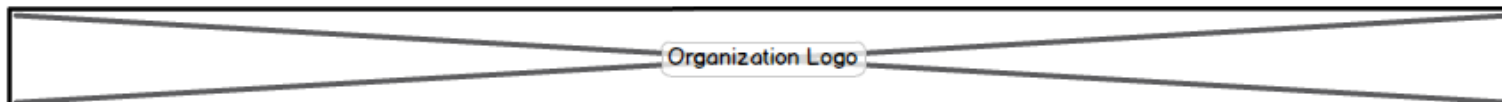
Other email

needs to show selection highlight

Too Light

Needs a drag to reorder grabber





Support Center

Details	Email	Custom Permissions	Actions	Structured Participant Property Groups	Security
---------	-------	--------------------	---------	--	----------

## Class Templates

## Conference

### Notification Log

## Surveys

## BAC Mobile

## Users

[illegible]

Group Title

\_\_\_\_\_

[illegible]

Choose...

### Matrix

How often do you smoke a pipe per week?

☒ Required

Single Choice

```
****
**** > 3 ****
```

Other pipe-smoking frequency...

Name: favorite gum

Name is already used

How often do you smoke a pipe per week?

1-3







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Search

+

CODE	SURVEYS	CREATED	ENABLED	
BIG	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	
0WEEK2014	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	
0WEEK2014	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	
SMALL	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	

show selection highlight

too light

Code

Description

☒ Enabled

User

Jim McNeely

Eligible Surveys

Shift click to select more than one

All Surveys

-

fl\_followup

fl\_baseline

UR\_Marijuana\_Survey

fl\_followup

fl\_baseline



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Search

AUDIT	CREATED
AUDIT_v2	4/1/13 2:18 PM
AUDIT_v1	4/1/13 2:18 PM
AUDacious Surveys	4/1/13 2:18 PM
show selection highlight	

Code

AUDIT\_v2

Filters

☐ Include Incomplete Submissions

☒ Date Range

From

To

Output

Raw

Format

CSV

EXPORT TABLE









survey data should be selected



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- USERS

Roles

Users

ROLES	
 Administrator	
 Instructor	
 Participant	
 Counselor	

show  
selection  
highlight

too light

PRIVILEGE	VIEW	ADD	EDIT	DELETE	OTHER
General	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Login
Class	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Manage Roster <input checked="" type="checkbox"/> Provider
Class Template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Message Template	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> Control Notifications
General	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Login
Class	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Manage Roster <input checked="" type="checkbox"/> Provider
Class Template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Message Template	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> Control Notifications



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RolesUsers

Search

	USERNAME	EMAIL	NAME	BY	
	ricardobrodberg@hotmail.com	scangelosi@alcoholdrugcouncil.org	Ricardo Broberg	Admin	
	Sharky	jdunlap@alcoholdrugcouncil.org	Brandt Milczewski	Minion	
	user2	asmbt@appstate.edu	Christof Starkov	Overlord	
	test2	jdunlap@alcoholdrugcouncil.org	Roger Referrer	Minion	

show selection highlight

Username

First

Last

Email

Password

Confirm Password

Role

Administrator

☒ Superuser

UPDATE USER