

CLASSES

Class Calendar

Classes

Class Templates

PARTICIPANT INFO

Participants

Survey Sessions

Survey Invitations

Notification Log

TEMPLATES

Message Templates

Report Templates

Surveys

MOBILE RESOURCES

BAC Mobile

ADMIN FEATURES

Normative Item

Organization



SEPTEMBER 2015

TODAY

MONTH

WEEK

DAY



ANNOUNCEMENTS

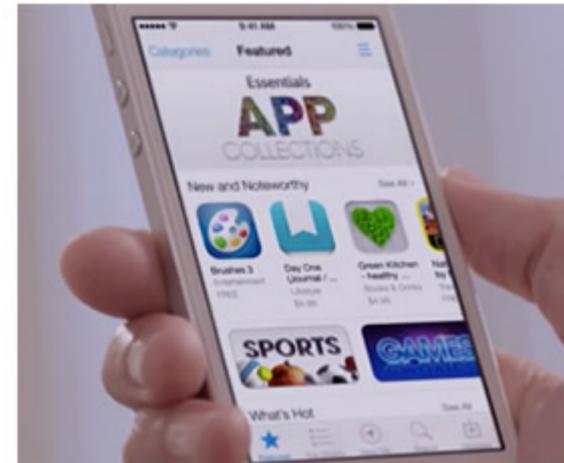


Upcoming Changes

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras bibendum velit eget eros cursus luctus. Quisque eleifend augue nibh, ac tristique orci faucibus ut. Praesent sagittis velit vitae enim pulvinar aliquet. Quisque sed lacus quam. Proin suscipit diam non nisl auctor varius sed ut mi. Mauris lobortis, leo id pulvinar sodales, lorem nibh posuere diam, in fermentum elit nulla vitae tellus. Nam vel risus eu diam eleifend gravida sit amet non nisi. Quisque sed ornare massa, quis sagittis nisi. Duis dignissim sagittis neque, vel eleifend neque porttitor eget.

WEEN - Marijuana Tracking App released for BASICS feedback!

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Cras bibendum velit eget eros cursus luctus. Quisque eleifend augue nibh, ac tristique orci faucibus ut. Praesent sagittis velit vitae enim pulvinar aliquet.



Ok

Shouldn't be on here since they haven't logged in yet.

CREATE A FREE ACCOUNT

Username

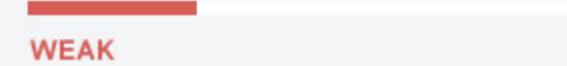
Password

Repeat Password

CREATE ACCOUNT

Password must be:

- 8 - 16 characters
- have at least one uppercase character
- have at least one lowercase character
- have at least one numeric character



**LOG INTO YOUR EXISTING
IMPACT FEEDBACK ACCOUNT**

Username

Password

Remember me

LOG IN

[Forgot password?](#)

[Create a free account](#)

The leading choice for administering BASICS

BASICS Feedback is revolutionary web-based survey and feedback intervention platform designed by leading health professionals. Help streamline your data collection processes and generate better outcomes for your users.

[CONTACT US](#)[FREE TRIAL](#)

Find out why more than 37,018 people use BASICS Feedback on a daily basis.

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<		>		TODAY			MONTH		WEEK		DAY	
SUN	MON	TUE	WED	THU	FRI	SAT						
		1	2	3	4	5						
6	7	8 12:00 13:30	9	10 11:00	THURSDAY, 10 SEPT 2015 ● 11:00 AM Event name and simple description goes right here							
13	14	15	16	17								
20	21	22	23	24	25	26						
27	28	29	30									

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		<	>	TODAY				
		SUN 8/30	MON 8/31	TUE 9/1	WED 9/2	THU 9/3	FRI 9/4	SAT 9/5
All day								
6 AM				06:00				
7 AM								
8 AM								
9 AM								
10 AM				10:00				
11 AM						11:00		

TUESDAY, 9 OCT 2015

- 06:00 AM

Event name and simple description goes right here

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< > TODAY

MONTH WEEK DAY

TUE 9/1	
All day	
6 AM	<ul style="list-style-type: none">● 06:15 AM Event name and simple description goes right here● 06:15 AM Another event description, maybe shorter
7 AM	
8 AM	
9 AM	
10 AM	
11 AM	

Home > Class Calendar

Text should be more contrasty; hard to read.

 Support Center

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<input type="checkbox"/>	ID	NAME	DATE	TIME	DURATION	LOCAT	PDF	DESCRIPTION	
<input type="checkbox"/>	 239872	Basics Session 1	12/17/2012	11:00	3600	Old Ma	PDF	ASICS session 1	
<input type="checkbox"/>	 239872	Basics Session 1 Group	12/20/2012	12:00	3600	Studen & Heal	PDF w/ Roster	opy of Basics session 1 copied from University	
<input checked="" type="checkbox"/>	 239872	Basics Session 1	12/17/2012	11:00	3600	Old Ma	Excel	ASICS session 1	
<input checked="" type="checkbox"/>	 239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	PDF w/ Roster	Copy of Basics session 1 copied from University	
<input type="checkbox"/>	 239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	CSV w/ Roster	BASICS session 1	
<input type="checkbox"/>	 239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	Excel w/ Roster	Copy of Basics session 1 copied from University	
<input type="checkbox"/>	 239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530		BASICS session 1	
<input type="checkbox"/>	 239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion		Copy of Basics session 1 copied from University	
<input type="checkbox"/>	 239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530		BASICS session 1	
<input type="checkbox"/>	 239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion		Copy of Basics session 1 copied from University	

EDIT SELECTED 

- PDF
- CSV
- Excel
- PDF w/ Roster
- CSV w/ Roster
- Excel w/ Roster

Prefer a darker, more visible icon

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Search

SHOW/HIDE COLS ▾

EXPORT TO ▾

ACTIONS ▾



									DESCRIPTION
<input type="checkbox"/>									BASICS session 1
<input type="checkbox"/>									Copy of Basics session 1 copied from University
<input checked="" type="checkbox"/>									BASICS session 1
<input checked="" type="checkbox"/>									Copy of Basics session 1 copied from University
<input type="checkbox"/>									BASICS session 1
<input type="checkbox"/>									Copy of Basics session 1 copied from University
<input type="checkbox"/>									BASICS session 1
<input type="checkbox"/>									Copy of Basics session 1 copied from University
<input type="checkbox"/>		Session 1 Group							& Health Promotion
<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	1		BASICS session 1
<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	4		Copy of Basics session 1 copied from University

ACTION ✕

Please select desired action

Provider:

Template:

EDIT SELECTED CLASS

DELETE SELECTED CLASS

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ADVANCED SEARCH X

ID:

Name:

Date:

From: To:

Provider:

Location:

Description:

SEARCH

							ACTIONS		
		DESCRIPTION							
<input type="checkbox"/>		BASICS session 1							
<input type="checkbox"/>		Copy of Basics session 1 copied from University							
<input type="checkbox"/>		BASICS session 1							
<input type="checkbox"/>		Copy of Basics session 1 copied from University							
<input type="checkbox"/>		BASICS session 1							
<input type="checkbox"/>		Copy of Basics session 1 copied from University							
<input type="checkbox"/>		BASICS session 1							
<input type="checkbox"/>		Copy of Basics session 1 copied from University							
<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	1	BASICS session 1	
<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	4	Copy of Basics session 1 copied from University	

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Search 🔍

SHOW/HIDE COLS ▾

EXPORT TO ▾

ACTIONS ▾



										DESCRIPTION
<input type="checkbox"/>										BASICS session 1
<input type="checkbox"/>										Copy of Basics session 1 copied from University
<input checked="" type="checkbox"/>										BASICS session 1
<input checked="" type="checkbox"/>										Copy of Basics session 1 copied from University
<input type="checkbox"/>										BASICS session 1
<input type="checkbox"/>										Copy of Basics session 1 copied from University
<input type="checkbox"/>										BASICS session 1
<input type="checkbox"/>										Copy of Basics session 1 copied from University
<input type="checkbox"/>										BASICS session 1
<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	4			Copy of Basics session 1 copied from University
<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	1			BASICS session 1
<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	4			Copy of Basics session 1 copied from University

CONFIRMATION

Really delete selected classes?
Are you certain?
This action is not undoable.

REALLY DELETE SELECTED CLASSES

NO!!! CANCEL!

ADD CLASS



DETAILS

ROSTER

Start date: 12/1/2015

Start time: 10 : 30 AM

Duration: 10 h 30 min

Template: Basic Session 1

Name: Enter session name

Location: Enter location

Capacity: 15

Provider: Please select

Description: Enter short description

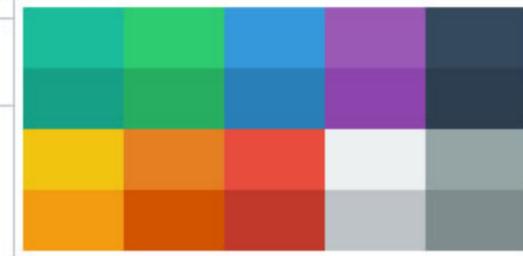
Participants can remove themselves

Repeats

REPEATS ON: S M T W T F S UNTIL: 12/1/2015

CANCEL

SAVE



We don't want to give them more expansion options; 20 colors is enough.

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ACTIONS



DESCRIPTION

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

ADD CLASS



DETAILS

ROSTER

Start date: 12/1/2015

Start time: 10 : 30 AM

Duration: 10 h 30 min

Template: Basic Session 1

Name: Enter session name

Location: Enter location

Capacity: 15

Provider: Please select

Description: Enter short description

Participants can remove themselves

Repeats

REPEATS ON: S M T W T F S UNTIL: 12/1/2015

CANCEL

SAVE

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ACTIONS



DESCRIPTION

BASICS session 1

Copy of Basics session 1 copied from University

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Copy of Basics session 1 copied from University

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Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

ADD CLASS



DETAILS

ROSTER

Search



ROSTER

SEARCH RESULTS

SIGNED UP NAME STATUS EMAIL ATTEND

<input type="checkbox"/>	Austin Hellyer	Active	austin@bluescs.com	<input type="checkbox"/>
<input type="checkbox"/>	Jim McNeely	Active	jim@bluescs.com	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Austin Hellyer	Active	austin@bluescs.com	<input type="checkbox"/>
<input type="checkbox"/>	Jim McNeely	Active	jim@bluescs.com	<input checked="" type="checkbox"/>

CANCEL

SAVE

ACTIONS



DESCRIPTION

BASICS session 1	
Copy of Basics session 1 copied from University	
BASICS session 1	
Copy of Basics session 1 copied from University	
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Copy of Basics session 1 copied from University	
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Copy of Basics session 1 copied from University	
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Copy of Basics session 1 copied from University	



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ADVANCED SEARCH

ID

NAME

DATE Today and Forward

FROM 12/1/2015 TO 12/5/2015

PROVIDER Priscilla Crudmore, PhD

LOCATION

DESCRIPTION

SEARCH

shouldn't be a textarea, just a text input, since we want to reinforce that they are entering a short search string, not a whole comment to match.

									ACTIONS
								DESCRIPTION	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>								BASICS session 1	
<input type="checkbox"/>								Copy of Basics session 1 copied from University	
<input type="checkbox"/>	239872	Basics Session 1	12/17/2012	11:00	3600	Old Main 530	1	BASICS session 1	
<input type="checkbox"/>	239872	Basics Session 1 Group	12/20/2012	12:00	3600	Students Wellness & Health Promotion	4	Copy of Basics session 1 copied from University	

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	NAME	LOCATION	START	DURATION	CAP.	DESCRIPTION	
	Basics Session 1	Student Wellness & Health	10:00 AM	1:00	12	BASICS group 1 session	
	Basics Session 2	Student Wellness & Health	11:00 AM	1:00	12	BASICS group 2 session	
	Basics Session 2	Student Wellness & Health	11:00 AM	1:00	12	BASICS group 2 session	



I don't think the duplicate icon is obvious enough



Prefer a darker, more visible icon

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Search

SHOW/HIDE COLS

EXPORT TO

ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

Name: Basic Session 1

Location: Old Main 530

Start time: 10 : 30 AM

Duration: 10 h 30 min

Capacity: 15

Description: Enter short description

Provider: Please select

ADM calendar display formatter: BASICS Session 1

Participants can remove themselves

CANCEL

SAVE

DESCRIPTION

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

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Copy of Basics session 1 copied from University

BASICS session 1

Copy of Basics session 1 copied from University

Can you show what this would look like with the "Custom" option showing?



SICS 2 Session 1 | Student Wellness & Health | 10:00 AM | 1:00 | 12

Class Template Detail

Details Prerequisites Actions

Name

Location

Start Time AM

Duration hours minutes

Capacity

Description

Provider

Administrative Calendar Display Formatter

Participants Can Remove Themselves Yes No

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SHOW/HIDE COLS

EXPORT TO

ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

Description...

Class:

BASICS Session 1

Actions:

Completion

Must be at least 7 & less than 21 days after

+ Add another line

CANCEL

SAVE

DESCRIPTION

BASICS session 1

Copy of Basics session 1 copied from University

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Prefer a darker more visible icon



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SHOW/HIDE COLS

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CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

+ New line

Send Notification to Staff 30 Days after Registration

Description...

Event:

Actor:

Action:

Registered

Staff

Send Notification

To: Student Staff Other

Cc: Student Staff Other

Bcc: Student Staff Other

"Other" should be checked

Other: Other email...

Send 7 days from event

Schedule if: Perfect Attendance

Send if: Three Month Followup Not Completed

Send Notification to Student Upon Registration

Send Notification to admin@school.com Upon Registration

CANCEL

SAVE

Color scheme for selected and nonselected accordion folds could be confusing, since the "selected" color matches the "unselected" color of the tabs. Maybe switch the colors?

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Copy of Basics session 1 copied from University

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SHOW/HIDE COLS

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ACTIONS



CLASS TEMPLATE DETAILS



Details

Prerequisites

Actions

+ New action

Update Participant Upon Missed Session

Event:

Registered

Actor:

Staff

Action:

Update

Update field:

Participant::Note

PROVIDER1_FIRST

Update contents:

Class::Title

{CLASS: PROVIDER_FIRST}

These should say "custom" since the field below only opens up if they choose "custom"

Send Notification to Student Upon Registration

Send Notification to admin@school.com Upon Registration

CANCEL

SAVE

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PARTICIPANTS STAFF

PARTICIPANT	VIDEO INVITEE
Joe Smith >	Homer Simpson (me)
John Doe >	Joe Doe (Participant)
Veronica Staff >	Veronica Staff (Participant)
	Kyle Staff (Participant)
	needs a "remove" button. Should be intuitive that it is a "remove" and not a "delete"

Needs a search box over participant list

Now
 Schedule

Start date: 12/1/2015

Start time: 10 : 30 AM

START CONFERENCE

My Upcoming Video Conferences

DATE	INVITEES	
10/15/2015	Joe Smith, Josephine Smith, Jim Doe	
10/15/2015	Josephine Smith, Jim Doe	
10/15/2015	Kevin Staff, Kyle Participant	

Prefer a darker, more visible icon



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PARTICIPANTS STAFF

PARTICIPANT	VIDEO INVITEE
Joe Smith >	Homer Simpson (me)
John Doe >	Joe Doe (Participant)
Veronica Staff >	Veronica Staff (Participant)
	Kyle Staff (Participant)

- Now
- Schedule

Start date:

12/1/2015

Start time:

10 : 30 AM

SEND INVITES

My Upcoming Video Conferences

DATE	INVITEES	
10/15/2015	Joe Smith, Josephine Smith, Jim Doe	
10/15/2015	Josephine Smith, Jim Doe	
10/15/2015	Kevin Staff, Kyle Participant	

Home > Class Calendar

Support Center

Would prefer a button for "Advanced Search"

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SEARCH	ADVANCED SEARCH	SHOW/HIDE COLS	EXPORT	IMPORT PARTICIPANTS	+	
NAME	STATUS	EMAIL	CREATED	BY	FLAG	
Austin Hellyer	Active	scangelosi@alcoholdrugcouncil.org	03/19/2015	M Jensen		
Jim McNeely	Active	jdunlap@alcoholdrugcouncil.org	10/30/2015	M Jensen		
Barry Tisdale	Active	asmbt@appstate.edu	03/19/2015	M Jensen		
Betty McNeely	Active	jdunlap@alcoholdrugcouncil.org	10/30/2015	M Jensen		

Prefer a darker, more visible icon

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- Search
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IMPORT PARTICIPANTS +		
BY	FLAG	
M Jensen		

ADVANCED PARTICIPANT SEARCH ✕

Name

Create date

From to

Created by

Flag Any

Email

SEARCH

VIDEO CONFERENCE



- Now
- Schedule

Start date:

12/1/2015

Start time:

10 : 30 AM

START CONFERENCE

IMPORT PARTICIPANTS



BY

FLAG

M Jensen



M Jensen



M Jensen



M Jensen



CLASSES

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VIDEO CONFERENCE



- Now
- Schedule

Start date:

12/1/2015

Start time:

10 : 30 AM

SEND INVITE

IMPORT PARTICIPANTS



BY

FLAG

M Jensen



M Jensen



M Jensen



M Jensen



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ADD NEW PARTICIPANT

Personal | Demographics | Properties | Notes | Notifications

First

Last

Email

Username

Period

Status

Referral code

Flag None      

IMPORT PARTICIPANTS

BY	PROPERTIS FLAG	
M Jensen		
M Jensen		
M Jensen		
M Jensen		

ADD NEW PARTICIPANT



Personal

Demographics

Properties

Notes

Notifications

Should be Date of Birth

First

Gender

MALE

FEMALE

Language

English ▾

Race

Polynesian ▾

CANCEL

SAVE

IMPORT PARTICIPANTS



BY

PROPERTIS
FLAG

M Jensen



M Jensen



M Jensen



M Jensen



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ADD NEW PARTICIPANT



Personal

Demographics

Properties

Notes

Notifications

FOOD PREFS

TELEVISION PREFS

FASHION

Bacon preference

Crispy

Favorite Sandwich

Favorite Breakfast Food

- Eggs
- Waffles
- Toast
- Fish

CANCEL

SAVE

IMPORT PARTICIPANTS



BY

PROPERTY FLAG

M Jensen



M Jensen



M Jensen



M Jensen



CLASSES

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ADD NEW PARTICIPANT



Personal

Demographics

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Notes

Notifications

ADMINISTRATIVE

REFERRER

CLINICAL

B *I* U ~~S~~ **T** **A**

Empty text area for notes.

CANCEL

SAVE

IMPORT PARTICIPANTS



BY

PROPERTY FLAG

M Jensen



M Jensen



M Jensen



M Jensen



CLASSES

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ADD NEW PARTICIPANT



Personal Demographics Properties Notes **Notifications**

ALL SCHEDULED SENT FAILED

EVENT	SUBJECT	CREATED	STATUS
COMPLETE	PFR	7/1/15 1:04 AM	success: 12/12/2015
PPT_CREAT	Here's that reminder	7/1/15 1:04 AM	success: 12/12/2015
COMPLETE		7/1/15 1:04 AM	success: 12/12/2015
PPT_CREAT	Here's that reminder	7/1/15 1:04 AM	failed

No save for notifications; it is display only.

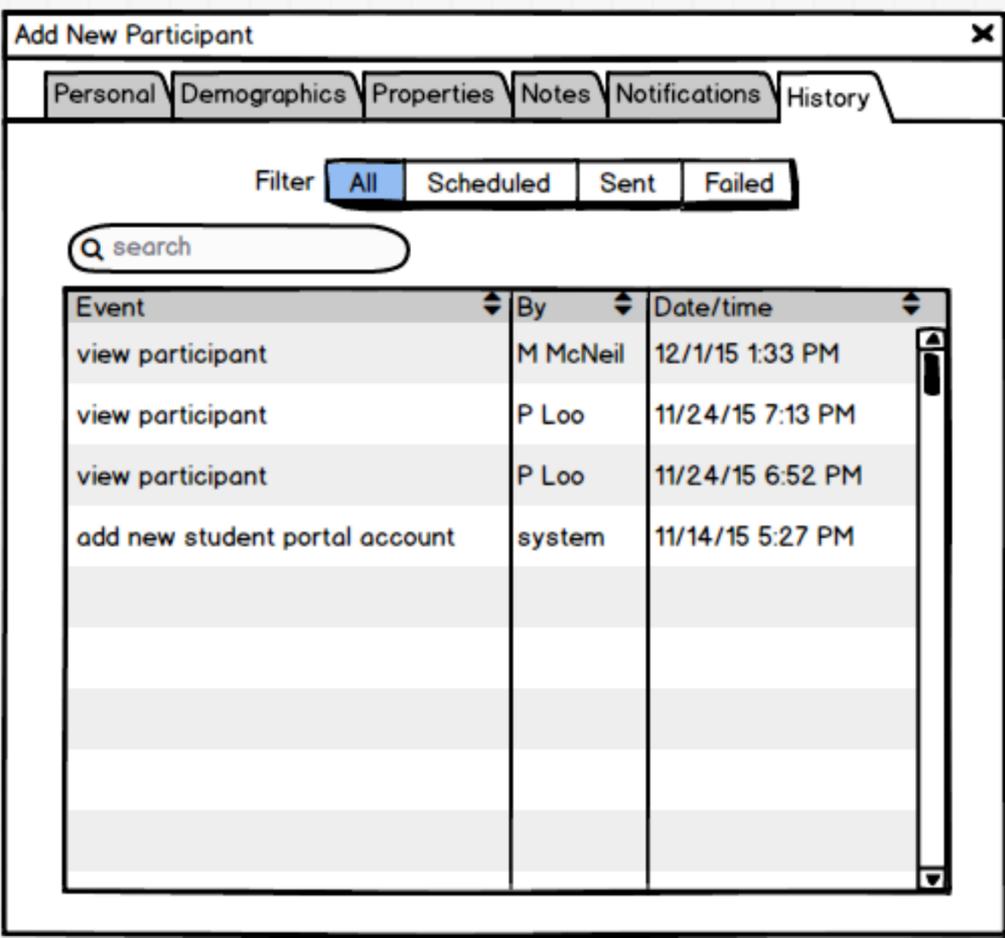
CANCEL SAVE

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IMPORT PARTICIPANTS +

BY	PROPERTIS FLAG	
M Jensen		

Missing the History tab



The screenshot shows a window titled "Add New Participant" with a close button (X) in the top right corner. Below the title bar are several tabs: "Personal", "Demographics", "Properties", "Notes", "Notifications", and "History". The "History" tab is currently selected. Below the tabs is a "Filter" section with buttons for "All", "Scheduled", "Sent", and "Failed". Below the filter is a search box with a magnifying glass icon and the text "search". Below the search box is a table with three columns: "Event", "By", and "Date/time". The table contains four rows of data.

Event	By	Date/time
view participant	M McNeil	12/1/15 1:33 PM
view participant	P Loo	11/24/15 7:13 PM
view participant	P Loo	11/24/15 6:52 PM
add new student portal account	system	11/14/15 5:27 PM



Classes

- Class Calendar
- Classes
- Class Templates

Video Conferencing

- Conference Setup
- Conference

Participant Information

- Participants
- Survey Sessions
- Survey Invitations
- Notification Log
- Announcements

Templates

- Message Templates
- Report Templates
- Surveys

Mobile Resources

- BAC Mobile

Admin Features

- Normative Items
- Organization
- Referral Codes
- Survey Data

Missing the participant import popup.

You must choose a column for Email

Choose File... Ignore Top 3 Rows

Username	Name	Choose...	Period	Status	Referral	Portal
austin20150312@bluscs.co	Austin Hellyer	Username	m 1	Active		austin20150312@bluscs.co
osu_2015	Oregon State	Name	1	Active		osu_2015
austin10_pls@bluscs.com	Austin Hellyer	Email	m 1	Active		austin10_pls@bluscs.com
89500		Period	1	Active		
89499		Active	1	Active		
austingreen@bluscs.com	Austin Green	Referral	1	Active		austingreen@bluscs.com
austin5@bluscs.com	Austin Hellyer	Portal	1	Active	OWEEK2014	austin5@bluscs.com
austin4@bluscs.com	Austin Hellyer		1	Active	OWEEK2014	austin4@bluscs.com
austin3@bluscs.com	Austin Hellyer		1	Active	OWEEK2014	austin3@bluscs.com
austin2	Austin Hellyer		1	Active	OWEEK2014	austin2

The user chooses a file. The chooser only allows the choice of .xls or .csv files. Once chosen, the rows show in the table below. The Ignore Rows option only appears after the file has been imported, and works immediately as it is updated in the imported file rows displayed in the table below. The field map select boxes above are initially blank, and allow the user to assign rows from the chosen file to be mapped to the appropriate system fields. Not all imported fields have to be mapped, but the system requires at least the username, name, and email be selected. Until the essential fields have been mapped, a message indicating the essential fields which remain unmapped appears at the upper right of the popup, and the import button remains disabled.

Choose File... Ignore Top 3 Rows

Could not import participants.
Please try again.

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Search  [ADVANCED SEARCH](#) [EXPORT](#) ▾

SURVEY	IDENTIFIER	PERIOD	NAME	STARTED	COMPLETED	REPORTS
 AUDIT_v2_copy	austingreen@bluscs.com	1	Austin Green	03/19/2015 03:09 AM	n/a	
 fl_baseline	1234	1	David Zhang	10/30/2015 03:09 AM	n/a	
 fl_followup	austingreen@bluscs.com	2	David Zhang	03/19/2015 03:09 AM	n/a	
 shorty_follow	1234	1	Jimmy Falcon	10/30/2015 03:09 AM	n/a	

Prefer a darker, more visible icon

CLASSES

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SURVEY DATA

Search



fl_baseline



Details

Answers

Survey	fl_baseline
Authenticated	Yes, invitation code 4394349341
Participant	1234
Status	In Progress
Started	10/12/15 11:05 AM
Ended	10/12/15 11:05 AM
Completed	<input type="button" value="YES"/> <input checked="" type="button" value="NO"/> <input type="button" value="DELETE"/>

REPORTS

FLPFR

snapshot

IMPORT PARTICIPANTS



BY PROPERTIS FLAG

M Jensen



M Jensen



M Jensen



M Jensen



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fl_baseline		
Details		Answers
PAGE	QUESTION	ANSWER
1	Confidentiality Question	Yes
2	First Name	Alexander
3	Confidentiality Question	Great
4	First Name	420
2	Confidentiality Question	Yes
2	First Name	

IMPORT PARTICIPANTS +

BY	PROPERTIS FLAG	
M Jensen		

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ADVANCED SURVEY SESSION SEARCH

Survey

Identifier

Start date

From To

Completion date

From To

Referral

SEARCH

IMPORT PARTICIPANTS +

BY	PROPERTIS FLAG	
M Jensen		

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🔍

ADVANCED SEARCH

📄 EXPORT ▾

+

	SURVEY	IDENTIFIER	PERIOD	CODE	CREATED	SENT	RESENT
🔍	baseline_alco	W12010	1	50d320220	03/19/2015 03:09 AM	03/19/2015 03:09 AM	n/a
🔍	Cornell_Test_	W12010	1	50d320220	10/30/2015 03:09 AM	10/30/2015 03:09 AM	n/a
🔍	V2_2WK_Upd	W12010	2	50d320220	03/19/2015 03:09 AM	03/19/2015 03:09 AM	n/a
🔍	shorty_follow	W12010	1	50d320220	10/30/2015 03:09 AM	10/30/2015 03:09 AM	n/a

SURVEY MESSAGE



Message Overview

Message Detail

Survey	fl_baseline
Survey URL	Yes, invitation code 4394349341
Invitation code	4530430430430
Participant	X433020
Sent to	chris@bluescs.com
Date sent	10/12/15 11:05 AM
Date used	10/12/15 11:05 AM

IMPORT PARTICIPANTS



BY	PROPERTIS FLAG	
M Jensen		

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SURVEY MESSAGE



Message Overview

Message Details

Subject

Body

B *I* U ~~S~~ **T** **A**

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh pulvinar,

IMPORT PARTICIPANTS



BY	PROPERTIS FLAG	
M Jensen		

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ADVANCED SURVEY INVITATION SEARCH

Survey

Identifier

Code

Creation date

From To

Sent date

From To

SEARCH

IMPORT PARTICIPANTS +

BY	PROPERTIS FLAG	
M Jensen		

CLASSES

Search



ADVANCED SEARCH

SHOW/HIDE COLS

EXPORT

IMPORT PARTICIPANTS



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SELECT PARTICIPANTS TO INVITE



Survey

Please select...

Message Template

Please select...

Referral

Please select...

PREVIEW

SEND

Search



INVITE	IDENTIFIER	PERIOD	EMAIL	NAME	CREATED	BY	FLAG
<input type="checkbox"/>	austin215@bluesc.com	1	austing215@blues	Austin Hellyer	03/19/2015 03:09 AM	matt 2jensen	
<input type="checkbox"/>	osu_2015	2	austin10_pls@blue	Oregon State	10/30/2015 03:09 AM	Ricardo Ben	
<input type="checkbox"/>	austin_10_pls@bluesc.com	1		Austin Hellyer	03/19/2015 03:09 AM	matt2 jensen	
<input type="checkbox"/>	austin215@bluesc.com	1	austing215@blue	Austin Hellyer	system	Ricardo Ben	
<input type="checkbox"/>	osu_2015	2	austin10_pls@blu	Oregon State	10/30/2015 03:09 AM	Ricardo Ben	
<input type="checkbox"/>	austin_10_pls@bluesc.com	1		Austin Hellyer	03/19/2015 03:09 AM	matt2 jensen	
<input type="checkbox"/>	austin215@bluesc.com	1	austing215@blue	Austin Hellyer	03/19/2015 03:09 AM	Ricardo Ben	
<input type="checkbox"/>	osu_2015	2	austin10_pls@blu	Oregon State	10/30/2015 03:09 AM	Ricardo Ben	

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Search **ADVANCED SEARCH**

Filter: **ALL** SCHEDULED SENT FAILED

EVENT	RECIPIENTS	SUBJECT	CREATED	STATUS	
COMPLETE	To: ricardobroberg@	PFR	03/19/2015 03:09 AM	success: 12/12/2015	
COMPLETE	To: austin@bluescs.		10/30/2015 03:09 AM	success: 12/12/2015	
COMPLETE	To: austin@bluescs.	here's that reminder	03/19/2015 03:09 AM	success: 12/12/2015	
PPT_CREAT		hey you!	10/30/2015 03:09 AM	failed: if assesment	

Should be darker, more visible.

NOTIFICATION DETAILS



Event

Created

Status

To:

CC

BCC

Subject

Body

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh

IMPORT PARTICIPANTS



BY PROPERTIS FLAG

M Jensen



M Jensen



M Jensen



M Jensen



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ADVANCED LOG SEARCH ✕

Event

Recipioent

Date created

From

To

Status

SEARCH

IMPORT PARTICIPANTS **+**

BY	PROPERTIS FLAG	
M Jensen		

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NAME	CREATED	LAST MODIFIED	
March Updates / Exciting Upcoming Changes	03/19/2015 03:09 AM	03/19/2015 03:09 AM	
WEEN - Marijuana Tracking App released	10/30/2015 03:09 AM	10/30/2015 03:09 AM	
February Updates	03/19/2015 03:09 AM	03/19/2015 03:09 AM	
February Updates #2	10/30/2015 03:09 AM	10/30/2015 03:09 AM	



Too light

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ADMINISTRATOR

Title Published

B I U S T A

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh

IMPORT PARTICIPANTS <input data-bbox="2382 267 2460 353" type="button" value="+"/>	
BY	FLAG
M Jensen	

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Search

TYPE	NAME	SUBJECT	CREATED	
Class - Activ	Missed Feedback Sesstion_copy (from Univer	Important: Misses Session -	03/19/2015 03:09 AM	
Class - Activ	3 month reminder 1x_copy (from University o	Important: Misses Session -	10/30/2015 03:09 AM	
Class - Activ	Missed Feedback Sesstion_copy (from Univer	Reminder to complete follow	03/19/2015 03:09 AM	
Class - Activ	Missed Feedback Sesstion_copy (from Univer	Important: Misses Session -	10/30/2015 03:09 AM	

Too Light

CLASSES

Search

ADVANCED
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SHOW/HIDE COLS

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IMPORT PARTICIPANTS



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ADMIN

ACCOUNT

NORMATIV

ORGANIZA

REFERRAL CODES

SURVEY DATA

MESSAGE TEMPLATE DETAILS



Type

Name

Subject

Class - Activity

`{{organization::contact name}},`

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac n commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Aliquam est est, viverra ultrices Nulla facilisi. Nam vitae nibh. Donec ultricies congue urna vel tempus. Vivamus fermentum lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitud Vestibulum eleifend faucibus commodo. Phasellus feugiat rhoncus nulla vel sollicitudin. Al pulvinar eget, ornare et lectus. Nulla facilisi. Nam vitae nibh

Inserted tags should look like small colored blocks with text, similar to calendar events that you did; can you show a couple of examples of that?

Insert Data +

ORGANIZATION



Contact email

Contact name

Contact phone

Department name (i.e. Health)

Department website

Organization name

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
- PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
- TEMPLATES
- MESSAGE TEMPLATES
- REPORT TEMPLATES
- SURVEYS
- MOBILE RESOURCES
- BAC MOBILE
- ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA



	NAME	DESCRIPTION	PUBLISHED	
	...a_survey	NU marijuana assessment copied from Northwestern University	yes	
	AUDIT_v2_copy	NU baseline alcohol assessment	yes	
	AUDIT_v2_copy	NU marijuana assessment copied from Northwestern University	no	
	...copy_survey_test	NU marijuana assessment copied from Northwestern University	no	

duplicate icon not intuitive

Too light

SURVEY BUILDER - Baseline Alcohol Survey

Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

Survey Title

Description

- Authenticated
- Referral Code
- Referral Code Required
- Published

URL <https://RBS.basicsfeedback.com/survey/cmon>

Survey Time Constraints

Add time blocks when students cannot access the system to take a survey.

Woops! Needs a plus sign here to add new constraints.

TYPE	START	DURATION	
Weekly	Tuesday 9:00 PM	3 hr 30 min	
One Time	Thursday 3:00 PM	1 h 10 min	

Too light

One Time

Start date:

Start time: 10 : 30 AM

Duration: 10 h 30 min

SURVEY BUILDER - Baseline Alcohol Survey



Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

Survey Title

Baseline Alcohol Survey

Pages



Choose From

Choose...

	PAGE TITLE	BRANCH	
	Demographics	main	
	Goals	main	
	Drug Frequency	main	
	Drug Frequency 2	main	

Page Title

Drug Frequency

Branch

All Branches

Too Light

Use as a Page Template

This should be a draggable pane divider, not just a horizontal rule.

Drug Frequency Questions

Needs a better "duplicate" icon

	QUESTION	TYPE	BRANCH	REQ	
	What is your alcohol use per week?	Text Box	main	<input checked="" type="checkbox"/>	
	How many cigarettes do you smoke per week?	Ranking	main	<input checked="" type="checkbox"/>	
	How many cigarettes do you smoke per week?	Text Box	main	<input checked="" type="checkbox"/>	
	What is your alcohol use per week?	Text Box	main	<input checked="" type="checkbox"/>	

Question

Type: Text Box

Branch

All Branches

Required

Published

SURVEY BUILDER - Baseline Alcohol Survey



Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

BRANCH	ACTIVE	
Main	<input checked="" type="checkbox"/>	
Tobacco User	<input checked="" type="checkbox"/>	
Cocaine User	<input checked="" type="checkbox"/>	
Alcohol User	<input checked="" type="checkbox"/>	



Branch Name

Marijuana User

Any Condition Shows Branch

Conditions

Question

3.5 How often do you smoke marijuana per week?

Equals

more than 3



Show selection highlight

too light

SURVEY BUILDER - Baseline Alcohol Survey



Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

Question 3:

Use as a Template

name

How stinky are your farts

Choose from Question Template

Choose...

Text Box

Comment Box

Date/Time

Multiple Choice

Dropdown

Rating Scale

Matrix

Display Conditions:

Published

Show for:

All Branches

Choice

Rating



Smell like roses!

1



2



No smell at all.

3



4



Smells like a sewage plant

5



Validations

Required

Invalid Message

Please enter a valid chewing start date

Preview

How stinky are your farts?

Not much



They're Ok



Life is not worth living without them.



SURVEY BUILDER - Baseline Alcohol Survey

Setup

Pages

Branches

Page 3 / Question 3: How often do you smoke a pipe per week?

Personas

Question 3:

Use as a Template

name

How stinky are your farts

This needs a scroll bar if the entry exceeds the height, so there is way to see the preview.

Choose from Question Template

Choose...

Text Box

Comment Box

Date/Time

Multiple Choice

Dropdown

Rating Scale

Matrix

Columns

Choice

Rating

Choice	Rating		
Smell like roses!	1	X	+
	2	X	+
No smell at all.	3	X	+
	4	X	+
Smells like a sewage plant	5	X	+

Rows

Mother	X	+
Father	X	+

Validations

Required

Invalid Message

Please enter a valid chewing start date

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
- PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
- TEMPLATES
- MESSAGE TEMPLATES
- REPORT TEMPLATES ▶
- SURVEYS
- MOBILE RESOURCES
- BAC MOBILE
- ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA



	REPORT NAME	DESCRIPTION	SURVEY	PUBLISH	
	acceptability_te	NU marijuana assessment copied from Nothwestern University	Marijuana_Surv	Yes	
	AUDIT_v2_copy	NU baseline alchohol assessment	Cornell Test	Yes	
	AUDIT_v2_copy	NU marijuana assessment copied from Nothwestern University	Cornell Test	No	
	copy_survey_test	NU marijuana assessment copied from Nothwestern University	Cornell Test	Yes	

prefer an icon with just a pencil; this is hard to see.

EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

Survey Marijuana Survey IC

Name FLPFR

Description Finger Lakes - Personalized Feedback Report

Published

Needs plus sign to add sections

REPORT SECTIONS

- Welcome 
- Norm Charts 
- BAC Chart 
- Alcohol & Sleep 

EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

Section Title

Welcome

Branch

All Branches

Type

Text Block



Choose a Feedback Text Block Template

Welcome

B I U S T A [Rich text editor icons]

Insert Data +

Donec ultricies congue urna vel tempus. Vivamus fermentum, libero et venenatis vehicula, lorem tortor convallis magna, a sagittis massa elit et odio. Maecenas enim lacus, sollicitudin ac convallis quis, fringilla ac mi. Vestibulum eleifend faucibus commodo. Phasellus fe...

- ORGANIZATION
- Contact email
- Contact name
- Contact phone
- Department name (i.e. Health)
- Department website
- Organization name

EDIT REPORT: FLPFR



Details

Designer

Branches

Preview

Section Title

Welcome

Branch

All Branches

Type

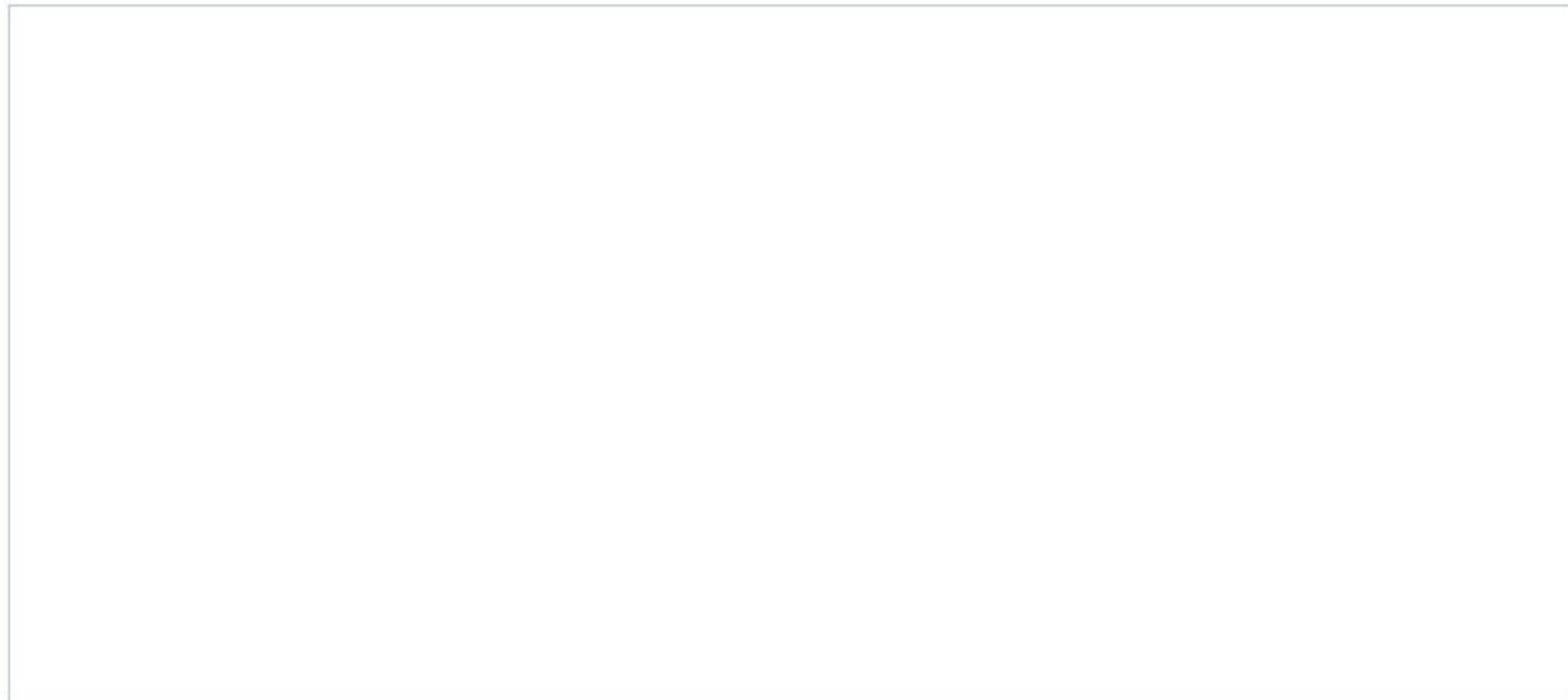
Text Block



Choose a Feedback Text Block Template

Welcome

Upload Your Own Image



CLASSE

CLASS CA

CLASSES

CLASS TEM

VIDEO

CONFEREN

CONFEREN

PARTIC

PARTICIPA

SURVEY SE

SURVEY IN

NOTIFICAT

ANNOUNCI

MOBILE

BAC MOBIL

ADMIN

ACCOUNT

NORMATIV

ORGANIZA

REFERRAL CODES

SURVEY DATA

EDIT REPORT: FLPFR

Details

Designer

Branches

Preview

Section Title

Welcome

Branch

All Branches

Type

Text Block



Should say chart block

Choose a Feedback Text Block Template

Normals Drinking Chart

Your BAC

Combo Box

EDIT REPORT: FLPFR



Details

Designer

Branches

Preview

View As a Survey Persona

Drunkard



View Persona Survey

needs an arrow to indicate it is navigating to the persona survey.



missing this tab

Edit Report: FLPFR

Details Designer Branches Preview

	Branch	Active	
Q	Tobacco Smoker	<input checked="" type="checkbox"/>	🗑️
Q	Marijuana User	<input checked="" type="checkbox"/>	🗑️
Q	Cocaine User	<input checked="" type="checkbox"/>	🗑️
Q	Alcohol User	<input checked="" type="checkbox"/>	🗑️

+ Add Branch

Branch Name

Any Condition Shows Branch Must meet all conditions to show branch

Conditions

Question

Equals X +

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
- PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
- TEMPLATES
- MESSAGE TEMPLATES
- REPORT TEMPLATES
- SURVEYS
- MOBILE RESOURCES
- BAC MOBILE
- ADMIN FEATURES
- ACCOUNT SETTINGS ▶
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA

Your Account

ACCOUNT TYPE	Express, with Unlimited Personal Feedback Reports			
ACCOUNT VALID UNTIL	6/11/2016			
DAYS IN CONTRACT	217			
SYSTEM FEATURES	Unlimited \$15,000/yr	Express \$5,000/yr	Demo Free	You Express
Surveys				
Participants	Unlimited	<5,000, <15,000, Unlimited	10	10
Templates	Full Set	1, Unlimited for \$995/yr	Full Set	Full Set
Surveys	Unlimited	3, Unlimited for \$995/yr	3	3
Reports				
Personal Feedback Reports	Unlimited	1	Unlimited	Unlimited
Organization and Management				
Video Conferencing	Yes	No, add for \$995/yr	Yes	Yes
Administrative Accounts	Yes	2, Unlimited for \$995/yr	1	1
Student Portal	Yes	No, add for \$995/yr	Yes	Yes

Missing the Account Options section of this page

- CLASSES
 - CLASS CALENDAR
 - CLASSES
 - CLASS TEMPLATES
- VIDEO CONFERENCING
 - CONFERENCE SETUP
 - CONFERENCE
- PARTICIPANT INFO
 - PARTICIPANTS
 - SURVEY SESSIONS
 - SURVEY INVITATIONS
 - NOTIFICATION LOG
 - ANNOUNCEMENTS
- TEMPLATES
 - MESSAGE TEMPLATES
 - REPORT TEMPLATES
 - SURVEYS
- MOBILE RESOURCES
 - BAC MOBILE
- ADMIN FEATURES
 - ACCOUNT SETTINGS
 - NORMATIVE ITEMS** ▶
 - ORGANIZATION
 - REFERRAL CODES
 - SURVEY DATA

NAME	DESCRIPTION	
DDPM_1_LABEL	none	
DDPM_1_PERCENT	13	
DDPM_1_MAX	0	
DDPM_2_LABEL	1-2	

needs a category column

Q search



Name	Description	Category	
DDPM_1_LABEL	none	freshmen	
DDPM_1_PERCENT	13	freshmen	
DDPM_1_MAX	0	freshmen	
DDPM_2_LABEL	1-2	freshmen	
DDPM_2_PERCENT	36	freshmen	
DDPM_2_MIN	1	freshmen	
DDPM_2_MAX	2	freshmen	
DDPM_3_LABEL	3-5	freshmen	
DDPM_3_PERCENT	25	freshmen	
DDPM_3_MIN	3	freshmen	
DDPM_3_MAX	5	freshmen	
DDPM_4_LABEL	6-9	freshmen	
DDPM_4_PERCENT	14	freshmen	
DDPM_4_MIN	6	freshmen	
DDPM_4_MAX	9	freshmen	

d

-  CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
-  VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
-  PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
-  TEMPLATES
- MESSAGE TEMPLATES
- REPORT TEMPLATES
- SURVEYS
-  MOBILE RESOURCES
- BAC MOBILE
-  ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION** ▶
- REFERRAL CODES
- SURVEY DATA

Details

Email

Custom Permissions

Actions

Structured Participant Property Groups

Security

Your URL prefix:

Student Portal URL:

Use this address to direct students to your student portal.

Email Domain

The domain your email notifications and survey invitations are sent from

Organization Name

Department Name

Department Website

Contact Name

Contact Email

Contact Phone Number

Contact Phone Number

US / Pacific

Allow students to create a student portal

Checking this option will allow anonymous users to create user account on your student portal page

Class Scheduling Options

Show class schedule

In the student portal, show the class calendar and allow students to schedule themselves for upcoming classes

Cancel scheduled notifications

Cancel pending notifications when class registration is cancelled

Cancel class registration

Cancel class registration of a class if the registration for a prerequisite

Mobile Resources

BAC Mobile

Enable BAC Mobile

Eneble WEEN

Enable WEEN the mobile marijuana usage tracker

System Loggin Options

Log staff actions on participants

Checking this option will cause the system to keep a lot of the action staff members perform on each participant



- Details
- Email**
- Custom Permissions
- Actions
- Structured Participant Property Groups
- Security

Classes

- Class Calendar
- Classes
- Class Templates

Video Conferencing

- Conference Setup
- Conference

Participant Information

- Participants
- Survey Sessions
- Survey Invitations
- Notification Log

Templates

- Message Templates
- Report Templates
- Surveys

Mobile Resources

- BAC Mobile

Admin Features

- Account Settings
- Normative Items
- Organization**
- Referral Codes
- Survey Data
- Users

Invites:

From

The display name your survey invitations are sent from

Mailbox

The address your survey invitations are sent from.

@basicsfeedback.com

Notifications:

From

The display name your notifications are sent from

Mailbox

The address your notifications are sent from.

@basicsfeedback.com

missing this

- CLASSES
 - CLASS CALENDAR
 - CLASSES
 - CLASS TEMPLATES
- VIDEO CONFERENCING
 - CONFERENCE SETUP
 - CONFERENCE
- PARTICIPANT INFO
 - PARTICIPANTS
 - SURVEY SESSIONS
 - SURVEY INVITATIONS
 - NOTIFICATION LOG
 - ANNOUNCEMENTS
- TEMPLATES
 - MESSAGE TEMPLATES
 - REPORT TEMPLATES
 - SURVEYS
- MOBILE RESOURCES
 - BAC MOBILE
- ADMIN FEATURES
 - ACCOUNT SETTINGS
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 - ORGANIZATION
 - REFERRAL CODES
 - SURVEY DATA

Details | Email | Custom Permissions | Actions | Structured Participant Property Groups | Security

	NAME	EXPRESSION	APPLY TO ALL USERS	
	Huge feet?	Yes	<input checked="" type="checkbox"/>	
	Huge Nose?	Yes	<input checked="" type="checkbox"/>	
	Huge Ears?	Yes	<input checked="" type="checkbox"/>	

Needs to show the highlight of the selected item.

too light

Name

Expression

Apply to All Users

- CLASSES
 - CLASS CALENDAR
 - CLASSES
 - CLASS TEMPLATES
- VIDEO CONFERENCING
 - CONFERENCE SETUP
 - CONFERENCE
- PARTICIPANT INFO
 - PARTICIPANTS
 - SURVEY SESSIONS
 - SURVEY INVITATIONS
 - NOTIFICATION LOG
 - ANNOUNCEMENTS
- TEMPLATES
 - MESSAGE TEMPLATES
 - REPORT TEMPLATES
 - SURVEYS
- MOBILE RESOURCES
 - BAC MOBILE
- ADMIN FEATURES
 - ACCOUNT SETTINGS
 - NORMATIVE ITEMS
 - ORGANIZATION
 - REFERRAL CODES
 - SURVEY DATA

Details	Email	Custom Permissions	Actions	Structured Participant Property Groups	Security
			+		
EVENT	ACTION	DESCRIPTION		Event	Daily
Participant Created	Create Student Portal Account		🗑️	Action	Send Notification
Participant Created	Set / Update Participant Survey	CUMC	🗑️	Message Template	Ticked Off Template
Participant Created	Create Student Portal Account		🗑️	To	<input checked="" type="checkbox"/> student <input type="checkbox"/> staff <input type="checkbox"/> other
Participant Created	Set / Update Participant Survey	CUMC	🗑️	CC	<input checked="" type="checkbox"/> student <input type="checkbox"/> staff <input type="checkbox"/> other
Participant Created	Create Student Portal Account		🗑️	BCC	<input checked="" type="checkbox"/> student <input type="checkbox"/> staff <input type="checkbox"/> other
				Other	Other email
				Send	30 Days from event
				Schedule if	Perfect Attendance
				Send if	Three Month Followup Not
				Description	Other email

needs to show selection highlight

Too Light

Needs a drag to reorder grabber



- Classes**
 - Class Calendar
 - Classes
 - Class Templates
- Video Conferencing**
 - Conference Setup
 - Conference
- Participant Information**
 - Participants
 - Survey Sessions
 - Survey Invitations
 - Notification Log
- Templates**
 - Message Templates
 - Report Templates
 - Surveys
- Mobile Resources**
 - BAC Mobile
- Admin Features**
 - Account Settings
 - Normative Items
 - Organization**
 - Referral Codes
 - Survey Data
 - Users

- Details
- Email
- Custom Permissions
- Actions
- Structured Participant Property Groups**
- Security

missing this page

+		
Q	Group	
	Demographics	
	Columbia Test	
	VCU test	
	Provider	

Group Title

Q	Type	Item	
	Select	RF	
	Select	School	
	Textbox	Phone	
	Datepicker	DOB	
	Select	year in school	

Group Question Setup

Choose from Question Template:

- Text Box
- Comment Box
- Date/Time
- Multiple Choice
- Dropdown**
- Rating Scale
- Matrix

Question:

Display Conditions: Required

Choices: Single Choice Multiple Choice

-
-
-

Allow Other

Use as Question Template Name:
Name is already used

Preview

How often do you smoke a pipe per week?

- CLASSES
 - CLASS CALENDAR
 - CLASSES
 - CLASS TEMPLATES
- VIDEO CONFERENCING
 - CONFERENCE SETUP
 - CONFERENCE
- PARTICIPANT INFO
 - PARTICIPANTS
 - SURVEY SESSIONS
 - SURVEY INVITATIONS
 - NOTIFICATION LOG
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- TEMPLATES
 - MESSAGE TEMPLATES
 - REPORT TEMPLATES
 - SURVEYS
- MOBILE RESOURCES
 - BAC MOBILE
- ADMIN FEATURES
 - ACCOUNT SETTINGS
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 - ORGANIZATION
 - REFERRAL CODES
 - SURVEY DATA

- Details
- Email
- Custom Permissions
- Actions
- Structured Participant Property Groups
- Security

IP Address Restrictions

Select allow to permit access to only the IP addresses in the list, or deny to deny access to only the IP addresses in the list.

- Allow
- Deny

IP Address

IP addresses may be added one at a time, or a range specified in CIDR notation

8.8.8.8	
9.9.9.9	



too light

Authorization Server

Authorization Server URI

Entering a URI will cause the system to use the authorization server to authenticate users (staff and students)

LDAP Server

LDAP Server URI

Entering a URI will cause the system to use the LDAP server to look up participants by identifier for personal information

Distinguished Name

The Distinguished Name of the entry at which to start the search

LDAP Server URI

Entering a URI will cause the system to use the LDAP server to look up participants by identifier for personal information

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
- PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
- TEMPLATES
- MESSAGE TEMPLATES
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- SURVEYS
- MOBILE RESOURCES
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- ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA

Search  

CODE	SURVEYS	CREATED	ENABLED	
BIG	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	
0WEEK2014	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	
0WEEK2014	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	
SMALL	selected	4/1/13 2:18 PM	<input checked="" type="checkbox"/>	

show selection highlight

too light

Code

Description

Enabled

User

Eligible Surveys

Shift click to select more than one

- All Surveys
-
- fl_followup
- fl_baseline
- UR_Marijuana_Survey
- fl_followup
- fl_baseline

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
- PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
- TEMPLATES
- MESSAGE TEMPLATES
- REPORT TEMPLATES
- SURVEYS
- MOBILE RESOURCES
- BAC MOBILE
- ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES**
- SURVEY DATA

+

	AUDIT	CREATED
	AUDIT_v2	4/1/13 2:18 PM
	AUDIT_v1	4/1/13 2:18 PM
	AUDacious Surveys	4/1/13 2:18 PM
show selection highlight		

Code AUDIT_v2

Filters Include Incomplete Submissions

Date Range

From

To

Output Raw

Format CSV

EXPORT TABLE

survey data should be selected

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
- CONFERENCE SETUP
- CONFERENCE
- PARTICIPANT INFO
- PARTICIPANTS
- SURVEY SESSIONS
- SURVEY INVITATIONS
- NOTIFICATION LOG
- ANNOUNCEMENTS
- TEMPLATES
- MESSAGE TEMPLATES
- REPORT TEMPLATES
- SURVEYS
- MOBILE RESOURCES
- BAC MOBILE
- ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA
- USERS

Roles
Users

ROLES	PRIVILEGE	VIEW	ADD	EDIT	DELETE	OTHER
Administrator	General	<input checked="" type="checkbox"/> Login				
Instructor	Class	<input checked="" type="checkbox"/> Manage Roster <input checked="" type="checkbox"/> Provider				
Participant	Class Template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Counselor	Message Template	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> Control Notifications
	General	<input checked="" type="checkbox"/> Login				
	Class	<input checked="" type="checkbox"/> Manage Roster <input checked="" type="checkbox"/> Provider				
	Class Template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
	Message Template	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/> Control Notifications

show selection highlight

too light

- CLASSES
- CLASS CALENDAR
- CLASSES
- CLASS TEMPLATES
- VIDEO CONFERENCING
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- ADMIN FEATURES
- ACCOUNT SETTINGS
- NORMATIVE ITEMS
- ORGANIZATION
- REFERRAL CODES
- SURVEY DATA
- USERS

Roles
Users

🔍
+

	USERNAME	EMAIL	NAME	BY	
🔍	ricardobroberg@hotmail.com	scangelosi@alcoholdrugcouncil.org	Ricardo Broberg	Admin	
🔍	Sharky	jdunlap@alcoholdrugcouncil.org	Brandt Milczewski	Minion	
🔍	user2	asmmt@appstate.edu	Christof Starkov	Overlord	
🔍	test2	jdunlap@alcoholdrugcouncil.org	Roger Referrer	Minion	

show selection highlight

Username

First

Last

Email

Password

Confirm Password

Role Administrator

Superuser

UPDATE USER



too light